How to use Collections in SoldEazy

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1. How to set Collections

Shopify backend uses Collections to categorize products, in SoldEazy, we call it "Store Categories", you can use it just like how you use eBay shop categories.

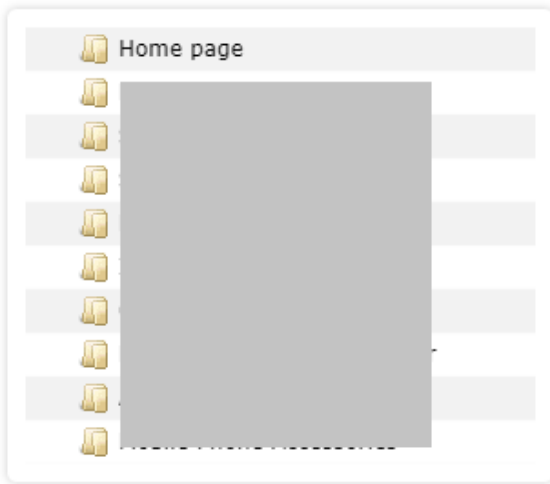Go to Sell>Store Category, go to your Shopify store, then click "Edit" button.

Then a small window will pop up and show current existing categories.

Click "Create level-one category" to add a new category.

Shop Category - Shopify SPF

Category Search [Search]

Create level-one category

Remark

- Click a node to edit selected category
- Drag & drop to move category

Home page

If you modified Collections on Shopify backend, then please go to SoldEazy's store category page, and click "Sync back" to synchronize back your updated categories.

Shop Channel Initial	Shop Full Name	Shop Account ID	Store Site	
🛒 SPF...	Shopify SPF...	https://...myshopify.com	-	[Sync Back] [Edit]

2. How to add Collections to datasheets

Go to Shopify datasheets, click pencil button to edit, and choose the categories that you want to use in "Shop Cat" and "Shop Cat2".

Listing Basic

R.ID:9...

* Shopify Acct [SPFaisou] ☐ Multi-Var.

* Title [_____]

Item Spec.   15 set of Item Specific   [+ Edit Item Spec]

Shop Cat [_____ ∨]   Shop Cat.2 [_____ ∨]

Fin

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